

Swanton Novers Parish Council

Draft Minutes of the Parish Council Meeting held on Monday 19th May

2025 at 7.30pm

SWANTON NOVERS NEXT PARISH COUNCIL MEETING MONDAY 16th June 2025.

Councillors Present: Cllr. Chris Armstrong, Cllr. Delwyn Tilke, Cllr. Jenny Anderson and Cllr. Virginia Riseborough.

2025/001

Apologies for absence – County Councillor Stefan Aquarone, Parish councillor Gary Mary, Parish Councillor Shaun Doncaster and District Councillor Mike Hankins.

2025/002

- **To receive declarations of interest** – None

2025/003

Public Forum-

- No local parishioners were in attendance.

2025/004

Reports from District/County Councillors -

- District Councillor Mike Hankins did not attend but sent his report to the Parish Council.

2025/005

Matters arising from the meeting held on Monday 17th March 2025.

- All other matters are agenda items.

2025/006

- To sign as correct - The minutes from the Parish Council meeting held Monday 17th March 2025.
- The Minutes were signed as correct by the Chairperson, Parish Councillor Chris Armstrong, and the Parish Clerk Jason Crowe.

2025/007

Matters arising from correspondence.

- **E-Scooter and Pedestrian safety-** A member of the public commented that young children had been riding an electric two wheeled scooter in the village. There was a concern of the safety of pedestrians that walk in the village on the roadway due to

the lack of footpaths on the roadside could be vulnerable, especially if they were to meet at a blind spot like the corner of St. Giles Road. The speed that the electric scooter was seen to be ridden was more than the British Traffic Regulations of 15.5mph(25kph) and without a full/provisional licence this cannot be ridden on public roads by law. As the children were of an obvious school age the law would have been broken and could be reported to the police. It was noted by the member of the public that reported the incident that they were mobile in a mobility scooter on the road and they were scared that if they had to take avoiding action of the children on the E-scooter they could topple their own mobility scooter over and with already limited movement and mobility would not be able to raise the alarm if an incident was to occur.

- It was agreed that a mention of the incident would be put into the Village Newsletter and if possible to try and get the community police officer to attend a Swanton Novers coffee morning at the village hall so any community issues could be discussed.
- All other correspondence has been passed on to Councillors.

2025/008

The Parish Council Village Litter Pick Sunday March 23rd, 2025.

- The Parish Council arranged the annual litter pick in the village, the local community turned up in force with many residents attending and helped clear the roadways and banking of unwanted rubbish and debris. The Village Hall was used for Teas, Coffee and Cake after the litter pick had finished and many parishioners stayed to enjoy the refreshments. The Parish Council would like to thank all the people who helped with the pick and the volunteers who helped supply the villagers in attendance with refreshments.
- The Rubbish was collected by NNDC the following week. Although more disappointing was that within days new rubbish had been discovered along Gallow Hill Lane.
- The Parish Council discussed the planning of doing another litter pick in the Autumn before the clocks change for the winter period. Dates would have to be planned around the availability of equipment from NNDC and the availability of the village hall.

2025/009

Review of Standing Orders and Policies.

- The Parish Council had reviewed the new Standing Orders of the Parish Council and the new set of orders would be uploaded to the Parish Council website.

2025/010

Affordable Housing update- Parish Councillor Gary May- Swanton Novers Community Land Trust

- Councillor Gary May was unable to attend the meeting to update the Parish Council on the Affordable Housing project. The Parish Council stated that massive progress had been made since the start of the development and the initial footings and path ways were quickly being laid so that the development could develop on time and as planned. More progress would be made at the next Parish Council meeting in June.
- As yet the new development has not been given a name at present, suggestions are being welcomed and would also be mentioned in the Village Newsletter.

2025/011

Planning.

Planning applications within the parish. NNDC Ref: PF/22/2225 Application: Full Planning Permission Site: Proposal: Decision: Land At The Street , The Street, Swanton Novers Erection of seven affordable dwellings with new access, associated infrastructure and landscaping Approve Issued Date: 5th February 2025.

- A planning consultation is required due to a slight alteration in review of the septic tanks on the development with complying with condition 18. This is just a substitution of properties from The Green House to Willow Cottage.

2025/012

Working groups – Update:

- **Communications – Cllr Chris Armstrong-** Village Newsletter. Chris Armstrong and Hazel Mindham are submitting content to Fakenham Prepress who print the village newsletter.
- **Governance structure – Policies, Cllr Jenny Anderson-** Policies are currently being reviewed by the Parish Council for ratification.
- **The Standard Orders-** The standard orders have been reviewed by Parish Councillors Jenny Anderson and Virginia Riseborough. These were sent to all Parish councillors for review, and it was voted on and agreed that these were acceptable and in line with the governance of the Parish council. The Standard Orders would be printed and added to the Parish Council website.

2025/013

Financial report and payments for approval.

- Parish Clerk presented the finances and the status of the Parish Council accounts.

- Authorise payments that are currently in need of approval.
- Fakenham Prepress has increased its price of printing the Village Newsletter, it was voted that although the increase would impact into the precept which the village receives the increased was justified and should continue. The vote was carried by a unanimous vote and using Fakenham Prepress for the printing would continue.
- The receipt for the first tranche payment of precept for the Parish Council for the new financial year has been received and will be credited to the Parish council in May/June 2025. The Precept will be a 5% increase on last year and in line with the increase in costs expected for the year ahead.

2025/014

Items from Councillors and registered electors to be considered for inclusion on the agenda for the next Parish Council Meeting.

- Dropped drain situated along St. Giles Road- Gary May to update.
- Policies for the Parish Council to be reviewed at the next meeting in June/July.
- Autumn Litter pick.

2025/015

- **Close Meeting**
- There being no other business the meeting closed at 8.30pm.

Chair

Date.....

Clerk.....