

Agenda

Swanton Novers Parish Council Meeting Monday 18th November 2024

I hereby summon all Parish Councillors to the Swanton Novers Parish Council Meeting to be held at Swanton Novers Village Hall on **Monday 18th November 2024 at 7.30pm.**

Next Parish Council Meeting to be held on 13th January 2025 at 7.30pm.

- **Welcome to members of the Parish Council and Parishioners.**
- Apologies for absence-
- To receive declarations of interest – Members must declare any personal interest in any items on the agenda and state whether they are also prejudiced. In the case of personal interest, the member may speak and vote on the matter. In the case of prejudicial interest, the member must withdraw while the matter is discussed.
- **Public Forum** – To allow registered electors to raise any matters for discussion. The Forum will allow each member of the public three minutes each to raise their concerns in the meeting. After the Public Forum is closed no further comments are welcomed from the public during the Parish Council Meeting. Communication from the public is welcomed and can sent to the Parish Council to be raised at a subsequent meeting.
- **Reports from District and County Councillors.**
- **Matters arising from the meeting held on Monday 16th September 2024.**
 - a. All matters arising are agenda items.
- **To sign as correct the minutes for the meeting held on Monday 18th September 2024.**

Matters arising from correspondence –

- **Potholes- Road repairs for Swanton Novers.**
- **Defibrillator- Replacement costs April 2025.**

- **Swanton Novers Parish Council Village Hall Grant 2024.**
- **Swanton Novers Parish Council Meeting dates 2025/26.**
- **Affordable Housing update – Swanton Novers Community Land Trust (CLT) - Gary May.**
- **Planning-** Planning applications within the parish.
- **St. Giles Road- Flooding/ Drainage.** The issue that was reported to NNDC – update.
- **Parish Clerk- Contracted Working Hours- review.**
- **Working groups -Update:**
 - **Communications** – Cllr. Chris Armstrong.
 - **Governance** – Cllr. Jenny Anderson. Policies are currently being reviewed by the Parish Council for ratification. Discuss policy amendments and content currently being reviewed.
 - **Biodiversity Duty Development Group**-Parish Cllr. Ginny Riseborough. How to conserve and enhance biodiversity within the parish and create policies and specific objectives which will meet the requirements of the Biodiversity Duty.
- **Financial Report and payments for approval-**
 - Parish Clerk to present up to date status of Parish Council finances.
 - Authorise any outstanding payments needing approval.
 - Discuss Precept application and budget for FY 25/26.
- **Items from Councillors and registered electors to be considered for inclusion on the agenda for the next meeting.**
- **Close Meeting**

Chris Armstrong

Chair of Swanton Novers Parish Council